



Texas Department of Insurance

Division of Workers' Compensation

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Memorandum

To: Health Care Providers

From: Matthew Zurek, Executive Deputy Commissioner Health Care Management and System Monitoring

Date: August 1, 2011

Subject: Paper and Electronic Medical Billing Requirements for Workers' Compensation Claims

On February 3, 2011 the Commissioner of Workers' Compensation Rod Bordelon adopted amendments to 28 Texas Administrative Code (TAC) §§133.10, 133.500, and 133.501 and adopted new §133.502 regarding medical bill processing for workers' compensation claims. These new requirements for submitting paper and electronic medical bills become effective August 1, 2011.

Health care providers are reminded of important provisions contained in the adopted rules.

- All health care providers, including those who participate in certified workers' compensation health care networks, are subject to these rules.
- Health care providers are required to submit electronic medical bills unless the health care provider or the billed insurance carrier is exempt from electronic medical bill processing.
- Health care providers are exempt if they have fewer than ten full-time employees, treated 32 or fewer injured employees during the preceding calendar year, or can demonstrate to the Division of Workers' Compensation that implementation will create an unreasonable financial hardship.
- The workers' compensation claim number assigned by the insurance carrier is required on all paper billing and electronic forms when known. If the number is not known, health care providers must populate that field with the word "UNKNOWN".
- The National Provider Identifier (NPI) is required for all health care providers that are eligible for a NPI.
- Properly formatted state license numbers are required on paper professional, institutional and dental medical bills.
- State license numbers are not required on any pharmacy bills regardless of when submitted, or any electronic medical bills submitted on and after January 1, 2012.

A copy of these rules can be found on Texas Department of Insurance website at

<http://www.tdi.state.tx.us/wc/rules/ruletoc.html#133>.

Questions regarding these rules may be directed to the *Comp Connection for Health Care Providers* at 1-800-372-7713 or by e-mail at MedBen@tdi.state.tx.us.